

WINTON WATER AND SANITARY DISTRICT  
6951 N. WINTON WAY  
WINTON, CA 95388

MINUTES  
REGULAR MEETING  
FEBRUARY 6<sup>TH</sup>, 2025

1. President Jason Wilson called the meeting to order at 5:00pm.

PLEDGE OF ALLEGIANCE RECITED

2. Call of Directors:  
Michelle Allison, Gladys Flores, Will Glaser, Fernando Hurtado, Jason Wilson
3. Also in attendance: Tina Nelson, Board Secretary, Jennifer Caldera, Office Supervisor, Timmi Rodriguez, Bookkeeper and Rebecca Wilson, District Counsel

4. **Members of the Audience Not Listed on Agenda**

None

5. **Administrative**

- 5a. Direction, Discussion and Possible Action Regarding Office Monthly Report.

Jennifer Caldera, Office Supervisor, updated the Board of Directors on how many shut off notices we sent out and how many are still off. Timmi Rodriguez, Bookkeeper also updated the Board of Directors on the Sewer Reserves and the Sewer and Water Budget.

**MOTION made by Will Glaser to approve the Smart Business Casual Dress Code for the Office Staff. Seconded by Gladys Flores. All in favor.**

6. **Placed on the Agenda**

- 6a. Direction, Discussion and Possible Action Regarding Personnel Committee.

**MOTION made by Michelle Allison to appoint Fernando Hurtado and Michelle Allison as the Personnel Committee and Will Glaser as the Alternate. Seconded by Fernando Hurtado.**

**AYES: Allison, Glaser, Hurtado, Wilson**

**NOES: Flores**

**ABSENT: NONE**

**ABSTAIN: NONE**

- 6b. Direction, Discussion and Possible Action Regarding Wastewater Treatment Update.

No updates at this time.

- 6c. Direction, Discussion and Possible Action Regarding the Renewal of the Leonardo Lease at 7291 Gertrude.

**MOTION made by Will Glaser to approve the lease for 5 years and to increase the rent to \$150.00. Seconded by Fernando Hurtado. All in favor.**

- 6d. Board Governance and Brown Act.

Rebecca Wilson, District Counsel came and updated the Board of Directors on the Brown Act Book.

7. **Consider and Approve Minutes 1/16/2025**

**MOTION made by Will Glaser to approve minutes. Seconded by Michelle Allison. All in favor.**

8. **Consider and Approve Bills-Schedules A & B**

**MOTION made by Will Glaser to approve Bills-Schedules A & B. Seconded by Fernando Hurtado. All in favor.**

Board President, Jason Wilson adjourned the meeting at 7:15pm.

  
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**Board President**

  
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**Board Secretary**

2/20/25  
**Date Approved**

2/10/2025