

WINTON WATER AND SANITARY DISTRICT  
6951 N. WINTON WAY  
WINTON, CA 95388

MINUTES  
REGULAR MEETING  
SEPTEMBER 15, 2022

1. Board President George Starling called the meeting to order at 5:02pm.

PLEDGE OF ALLEGIANCE RESITED

2. Roll Call of Directors:  
George Starling (via phone) Carol Bonin, Will Glaser, Michelle Allison, Jose Martinez
3. Also in attendance: Georgina "Sam" Bos, Board Secretary (absent), Jennifer Caldera, Office Supervisor and Carlos Valencia, Maintenance Supervisor (via phone)
4. **Members of the Audience Not Listed On Agenda**

None

5. **Placed On the Agenda**

- 5a. **District Engineer Report – Lee Fremming, District Engineer**

District Engineer, Lee Fremming gave an update on Quail Hollow Estates No. 5, with some repairs and existing conditions that needed to be corrected.

1,2,3, TCP Mitigation Project – Construction of Well 18 – Fremming reported that Well 18 is coming along. Urgent Drinking Water Needs Funding Application, funding approval is still pending. Water Transmission and Distribution System Improvements Project MID will allow water that is flushed from the transmission line to be discharged to their laterals during and after construction. This project will go out to bid within the next week. The Winton Wastewater Collection System Upgrade Project, the State Water Resources Control Board is reviewing the planning application.

6. **Administrative**

6a. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia reported that Quail Hollow meter boxes and sewer cleanouts are being set to grade.

Valencia reported that Maintenance Corp Yard, Well 15 and 16 were burglarized. At the Maintenance Corp Yard the lock was cut from the entry gate and sewer truck utility box door latches were pried on and broken. Well 15, an air compressor, a hose reel and a small wooden ladder were stolen. Well 16, a cut in the fencing, both locks were cut off control panel door and were found open but nothing missing. Valencia stated that he is concerned about the recent vandalisms and what could potentially happen with regard to our wells. For instance they could break into the Lift station at the Maintenance Corp Yard and manually change levers that could lead to severe sewer issues (backups, motor burn up) steal supplies that are stored outside (meter boxes, hydrants). Well 16, possible electrocution and Well 15, poisonous substance introduce through chlorine injection pump.

Safety improvement options: Maintenance Corp Yard – Automatic touchpad gate for security, add lighting and upgrade existing (LED with motion sensors) Well 15- Rebuild Chlorine room with a permanent structure. Well 16-Disconnect incoming power until a permanent solution is applied based on the well's future.

Valencia would like the Board to consider to upgrade perimeter boundaries and lighting at all sites for security and upgrade entry access.

Director, Michelle Allison stated that she agrees with better lighting and enhance the security system. Allison suggested to look at what security organizations like Hoffman could provide the District or anyone else that may be able to provide the visual security that is needed. The Board discussed possible solutions to the current problems.

**MOTION made by Carol Bonin to declare an emergency with the situation at Well 15 to enclose the chlorine room in cinder block and secure adequate lighting. Seconded by Michelle Allison. All in favor.**

The Board instructed Valencia to also check on the lighting and security of the other well sites.

7. **Approve Minutes –09/01/2022**

**MOTION made by Will Glaser to approve the minutes for 09/01/2022 with correction to the minutes that Michelle Allison was present instead of (via phone). Seconded by Michelle Allison. All in favor.**

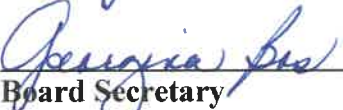
8. Approve Bills – Schedules A & B

**MOTION made by Will Glaser to approve the bills Schedules A & B. Seconded by Jose Martinez. All in favor.**

**Board President, George Starling adjourned regular session at 5:49 pm.**

  
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**Board President**

  
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**Board Secretary**

10/6/22  
**Date Approved**