

WINTON WATER AND SANITARY DISTRICT  
6951 N. WINTON WAY  
WINTON, CA 95388

MINUTES  
REGULAR MEETING  
NOVEMBER 17, 2022

1. Board President George Starling called the meeting to order at 5:00pm.

PLEDGE OF ALLEGIANCE RESITED

2. Roll Call of Directors:  
George Starling, Carol Bonin, Will Glaser, Michelle Allison, Jose Martinez
3. Also in attendance: Georgina "Sam" Bos, Board Secretary, Jennifer Caldera, Office Supervisor (via phone), Carlos Valencia, Maintenance Supervisor, Timmi Rodriguez, Bookkeeper and Lee Fremming, District Engineer

**EMERGENCY ITEM ADDED TO THE AGENDA**

**MOTION made by Will Glaser to add approval for the District to borrow from Sewer to pay for bills in water to the agenda. Seconded by Jose Martinez. All in Favor.**

**MOTION made by Michelle Allison to approve the District to BORROW from Sewer funds to pay for outstanding bills in Water. Seconded by Will Glaser. All In favor.**

4. **Members of the Audience Not Listed on Agenda**

None

5. **Placed On the Agenda**

5a. **Consider Authorizing the Board President to Sign the Merced County Encroachment Permit Application for the Water Transmission Line Improvements Project as Owner**

**MOTION made by Will Glaser to authorize the Board President, George Starling to sign the Merced County Encroachment Permit for the Water Transmission Line improvements project as owner. Seconded by Carol Bonin. All in favor.**

5b. **Consider Approving an Encroachment Agreement with MID**

**MOTION made by Will Glaser to approve an Encroachment Agreement with MID. Seconded by Carol Bonin. All in favor.**

5c. **Consider Approving Amendment No 3 to Agreement for Professional Service with QK**

**MOTION made by Will Glaser to approve Amendment No 3 to agreement for Professional Service with QK. Seconded by Jose Martinez. All in favor.**

5d. **Consider Approving Task Order No. 9 for Construction Phase Services for the Water Transmission Line Improvements Project**

**MOTION made by Will Glaser to approve Task Order No. 9 for construction phase services for the Water Transmission Line improvements project. Seconded by Carol Bonin. All in favor.**

5e. **District Engineer Report – Lee Fremming, District Engineer**

District Engineer, Lee Fremming gave an update on Quail Hollow Estates No. 5. Fremming stated that the District may be eligible for backup generator funding to replace the Well #15 generator.

5f. **Consider Approval and Signature of Board President and Board Rate Study Letter**

**MOTION made by Will Glaser to approve signature of Board President, George Starling for Rate Study letter. Seconded by Carol Bonin. All in favor.**

5g. **Brad Kessler – BK Industries – Update Well #15 Project**

Brad Kessler of BK Industries gave an extended update on the construction of the project to erect a secured building around Well #15 and costs involved.

6. **Administrative**

6a. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia gave updates on Quail Hollow, Well \$15 and brought to light the sewer truck that is not worth keeping.

**MOTION made by Michelle Allison to sell at auction the 1999 GMC sewer truck that is no longer in use along with other surplus no longer in use within the next 60 days. Seconded by Carol Bonin. All in favor.**

6b. New Hire Discussion for Office

**MOTION made by Will Glaser to give Office Supervisor, Jennifer Caldera approval to proceed with the entry level position hire. Seconded by Michelle Allison. All in favor.**

6c. New Connection Fees – Will Glaser, Director

Director, Will Glaser stated that he would like to see fess for new connections increased. It was explained that cannot happen without a rate study done.

7. Approve Minutes –11/3/2022

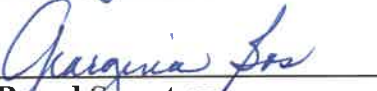
**MOTION made by Will Glaser to approve the minutes for 11/03/2022. Seconded by Michelle Allison. All in favor.**

8. Approve Bills – Schedules A & B

**MOTION made by Michelle Allison to approve the bills Schedules A & B. Seconded by Will Glaser. All in favor. Board**

**Board President, George Starling adjourned regular session at 6:45pm.**

  
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Board President

  
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Board Secretary

12/1/22  
Date Approved