

WINTON WATER AND SANITARY DISTRICT
6951 N. WINTON WAY
WINTON, CA 95388

MINUTES
REGULAR MEETING
DECEMBER 15, 2022

1. Board President George Starling called the meeting to order at 5:00pm.

PLEDGE OF ALLEGIANCE RESITED

2. Roll Call of Directors:
George Starling, Carol Bonin, Will Glaser, Michelle Allison, Jose Martinez
3. Also in attendance: Georgina “Sam” Bos, Board Secretary, Jennifer Caldera, Office Supervisor(absent) Carlos Valencia, Maintenance Supervisor (via phone), Tina Nelson, Account Clerk and Lee Fremming, District Engineer.

4. **Members of the Audience Not Listed on Agenda**

None

5. **Placed On the Agenda**

- 5a. **Brenda Unruh – 6397 Walnut Ave. – Billing Dispute**

Board discussed Ms. Unruh’s billing dispute and the Board stated that they can not forgive the billing, however, offered to give her a payment plan.

- 5b. **Casey Walker – North Star Engineering – Crookham Gym Bldg Water & Sewer Connections**

MOTION made by Carol Bonin to grant a commercial water and sewer connection to Crookham School for their gym building. Seconded by Will Glaser. All in favor.

- 5c. **Technical Assistance Request for DWSRF Application – Samantha Ryan RCAC**

MOTION made by Will Glaser to approve the Technical Assistance for DWSRF Application. Seconded by Jose Martinez. All in favor.

12/15/2022

5d. **Asset Management Plan for Winton Water and Sanitary District – Samantha Ryan RCAC**

The Board discussed the Asset Management Plan for Winton Water and Sanitary District. No action was taken.

5e. **Discuss Correspondence from the CIFAC Regarding Transmission Line – Lee Fremming, District Engineer**

District Engineer, Lee Fremming discussed with the Board correspondence he received from the CIFAC. No action taken.

5f. **Consider Approving Task Order No. 7A with Quad Knopf which amends existing task order No. 7 – Lee Fremming, District Engineer**

MOTION made by Michelle Allison to Approve Task Order No. 7A. with Quad Knophf which amends Task Order No. 7 from \$5,000 to \$15,000. Seconded by Will Glaser. All in favor.

6. **Administrative**

6a. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia explained to the Board that he would like to cancel Phase 1 to repair potholes and to get new bids.

MOTION made by Will Glaser to cancel Phase 1 and go out for New Bids. Seconded by Michelle Allison. All in favor.

6b. **Board to Appoint Board Secretary – Board of Directors**

MOTION made by Will Glaser to appoint Tina Nelson to Board Secretary. Seconded by Michelle Allison. All in favor.

7. **Approve Minutes – 12/01/2022**

MOTION made by Will Glaser to approve the minutes for 12/01/2022. Seconded by Michelle Allison. All in favor.

8. **Approve Bills – Schedules A & B**

MOTION made by Michelle Allison to approve the bills Schedules A & B. Seconded by Jose Martinez. All in favor. Board

Board President, George Starling adjourned regular session at 6:10pm.

Michelle H. Allen

Board President

L. M. W.

Board Secretary

1/5/23

Date Approved