

WINTON WATER AND SANITARY DISTRICT  
6951 N. WINTON WAY  
WINTON, CA 95388

MINUTES  
REGULAR MEETING  
DECEMBER 7, 2023

1. President Michelle Allison called the meeting to order at 5:00pm.

PLEADGE OF ALLEGIANCE RESITED

2. Roll Call of Directors:  
Michelle Allison, George Starling, Will Glaser, Fernando Hurtado, Jason Wilson
3. Also in attendance: Tina Nelson, Board Secretary, Jennifer Caldera, Office Supervisor, Carlos Valencia, Maintenance Supervisor, Lee Fremming, District Engineer, Timmi Rodriguez, Bookkeeper

4. **Members of the Audience Not Listed on Agenda**

None

5. **Placed on the Agenda**

- 5a. **Rate Study Presentation**

Clayton Tuckfield came in and went over the Rate Study with the Board of Directors and let them know all the new fees that will go into effect in May of 2024.

- 5b. **Moratorium**

**MOTION made by Will Glaser to hold off lifting the Moratorium until Tuckfield lets us know when the Connection Rate Study is done. Seconded by Jason Wilson. All in favor.**

- 5c. **Board Discussion and Board decision on New Engineer**

**MOTION made by George Starling to have Quad Knopf as our District Engineer. Seconded by Fernando Hurtado. All in favor.**

5d. **New Contract for Engineering Services**

Board President Michelle Allison signed the agreement to have Quad Knopf for the District's Engineering Services.

6. **Administrative**

6a. **Staff Gift Cards**

**MOTION made by George Starling to keep giving the District Employees their \$100.00 gift card. Seconded by Jason Wilson. All in favor.**

6b. **Maintenance Report**

Carlos Valencia, Maintenance Supervisor updated the Board of Directors on Well 13, 14 and 18.

7. **Approve Minutes – 11/16/2023**

**MOTION made by George Starling to approve minutes. Seconded by Jason Wilson. All in favor.**

8. **Approve Bills – Schedules A & B**

**MOTION made by Jason Wilson to approve bills. Seconded by Fernando Hurtado. All in favor.**

Board President, Michelle Allison adjourned the meeting at 7:30pm.

  
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**Board President**

  
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**Board Secretary**

12/21/23  
**Date Approved**

12/08/2023