

WINTON WATER AND SANITARY DISTRICT
6951 N. WINTON WAY
WINTON, CA 95388

MINUTES
REGULAR MEETING
JULY 18, 2019

1. Board President Ron Grissom called the meeting to order at 5:00pm.
2. Roll Call of Directors:
Carol Bonin, George Starling, Michelle Allison, Ron Grissom
Absent: Bob Neeley
3. Also in attendance: Georgina "Sam" Bos, Board Secretary and Brenda Wey, Office Supervisor, Carlos Valencia, Maintenance Supervisor and Lee Fremming, District Engineer

4. **Members of the Audience Not Listed On Agenda**

5. **Placed On the Agenda**

None

6. **Administrative**

6a. **Approve Purchase and Sale Agreement and Escrow Instructions Between Rai Farm Management and Winton Water and Sanitary District**

The Board reviewed Purchase and Sale Agreement and Escrow instructions between Rai Farm Management and Winton Water and Sanitary District and agreed want Rai Farm signature before the District signs.

6b. **Approve Purchase and Sale Agreement and Escrow Instructions Between Joann McKinney, As Trustee of the John McKinney Revocable Trust and Winton Water and Sanitary District**

The Board reviewed Purchase and Sale Agreement and Escrow instructions between Joann McKinney, as trustee of the John McKinney Revocable Trust and Winton Water and Sanitary District and agreed want Joan McKinney signature before the District signs.

07/18/2019

6c. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia made a request to the Board to approve Hart Paving to resurface 31 asphalt repairs in the estimated amount of \$28,643.00. Valencia stated he had summoned two other contractors for bids but had no reply.

MOTION made by Carol Bonin to approve Hart Paving to resurface 31 asphalt repairs for the estimated cost of #28,643.00. Seconded by George Starling. All in favor.

Valencia mentioned to the Board that our current meter rep from Neptune would like to speak with the Board about a new metering system. The Board stated they would be put on the August 15, 2019 agenda.

Valencia made a request to the Board to replace his office computer as it is outdated.

MOTION made by Carol Bonin to approve computer replacement for the maintenance department. Seconded by George Starling. All in favor.

Valencia informed the Board that the new jet truck should be delivered in a week or two.

Valencia updated the Board on other maintenance activities.

Valencia made a request to the Board to attend job related trainings. The Board tabled this subject until further investigation of the Personnel Manual as to procedure of this request.

DISTRICT ENGINEER – LEE FREMMING REPORT

District Engineer Lee Fremming gave the Board an update on the purchase and sale agreements between Rai Farm Management and Joann McKinney and suggested that they sign the agreements first. Fremming stated as soon as the agreements are signed he would prepare contract documents for casing test well and get those test back and see where we go from there.

The recommendation that after future Well 18 goes online that the two upper screens in Well 17 be sealed off. A temporary pump should then be installed and the well pumped at about 500gpm for as long as it takes for the TCP concentration to completely stabilize.

6d. **Review of Budgets – Brenda Wey, Office Supervisor**

Office Supervisor, Brenda Wey presented the Budgets to the Board.

MOTION made by George Starling to accept the Budgets as presented. Seconded by Carol Bonin. All in favor.

7. Approve Minutes 07/03/2019

MOTION made by Michelle Allison to approve minutes for 07/03/2019. Seconded by George Starling. All in favor.

8. Approve Bills – Schedules A & B

MOTION made by Carol Bonin to approve the bills schedules A & B. Seconded by George Starling. All in favor.

Closed Session Cancelled

Board President, Ron Grissom adjourned regular session at 6:30pm.



Board President

Board Secretary

8/1/19

Date Approved