

WINTON WATER AND SANITARY DISTRICT
6951 N. WINTON WAY
WINTON, CA 95388

MINUTES
REGULAR MEETING
MAY 21, 2020

1. Board President Carol Bonin called the meeting to order at 5:04pm.
2. Roll Call of Directors:
George Starling, Michelle Allison, Carol Bonin, Jose Martinez
Absent: Ron Grissom
3. Also in attendance: Georgina "Sam" Bos, Board Secretary, Jennifer Caldera, Office Supervisor, Carlos Valencia, Maintenance Supervisor, Lee Fremming, District Engineer and Dale Bacigalupi, District Legal Counsel via Phone Conference

4. **Members of the Audience Not Listed On Agenda**

None

5. **Placed On the Agenda**

5a. **Discussion and Possible Action Regarding Ongoing Process to Purchase Property and Leasehold Interest for Proposed Well 18 – Lee Fremming, District Engineer**

District Engineer, Lee Fremming presented the Board with an amendment to the Escrow instructions for the purchase of property from Joann McKinney to be extended until June 30, 2020.

MOTION made by George Starling to approve the amendment to escrow instructions between Joann McKinney and Winton Water and Sanitary District for the purchase of property for Well 18 extended escrow instructions until June 30, 2020. Seconded by Jose Martinez. All in favor.

District Engineer, Lee Fremming further stated that an approval to close the Rai escrow before the McKinney escrow due to complications determining a judgement on the McKinney escrow. District Legal Counsel, Dale Bacigalupi explained the importance of closing the Rai escrow before the McKinney escrow.

MOTION made by George Starling to approve the closure of the Rai escrow in advance of the McKinney escrow. Seconded by Jose Martinez. All in favor.

District Engineer, Lee Fremming also informed the Board that he had applied for a grant "Request Technical Assistance" to the State Water boards for water and sewer for the District.

6. **Administrative**

6a. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia reported to the Board that he engaged in an incident on Doris on April 3, 2020 which he had run into a garage door of which the District was liable for.

Well sites are all in check. Frank Sparks update, all fire taps complete, sewer pending. All generators have been exercised. Cleared three sewer plugs, repaired 12 leaks in the road, completed meter reads and repairs, weed abatement at all sites.

6b. **Date District Office Lobby Will Open Up Full Time**

Office Supervisor, Jennifer Caldera asked the Board for the projected date to reopen the District office lobby.

MOTION made by Michelle Allison that the District gradually reopen with the schedule on 6/1/2020 from 10:00am to 3:00pm, then on 6/15/2020 from 9:00am to 4:00pm, then on 7/1/2020 maybe back to regular hours of 8:00am to 4:30pm. Seconded by George Starling. All in favor.

6c. **Approve GSA Cost Sharing Agreement**

MOTION made by Jose Martinez to approve the GSA Cost Sharing Agreement. Seconded by George Starling. All in favor.

7. **Approve Minutes 05/07/2020**

MOTION made by George Starling to approve minutes for 05/07/2020. Seconded by Michelle Allison. All in favor.

8. **Approve Bills – Schedules A & B**

MOTION made by Jose Martinez to approve the bills schedules A & B. Seconded by Michelle Allison. All in favor.

Board President, Carol Bonin adjourned regular session at 6:15pm.

Carol E. Bonin
Board President

Virginia Pro
Board Secretary

6/4/20
Date Approved