

WINTON WATER AND SANITARY DISTRICT
6951 N. WINTON WAY
WINTON, CA 95388

MINUTES
REGULAR MEETING
JULY 16, 2020

1. Board President Carol Bonin called the meeting to order at 5:00pm.
2. Roll Call of Directors:
George Starling, Carol Bonin, Jose Martinez, Michelle Allison (via phone)
Absent: Ron Grissom
3. Also in attendance: Georgina “Sam” Bos, Board Secretary and Jennifer Caldera, Office Supervisor and Carlos Valencia, Maintenance Supervisor(via phone), Lee Fremming, District Engineer (via phone)

4. **Members of the Audience Not Listed On Agenda**

None

Urgent agenda item added.

MOTION made by Jose Martinez to add COVID 19 discussion. The item came up after the agenda was posted and it could not wait for the next meeting. Seconded by George Starling. All in favor.

5. **Placed On the Agenda**

5a. **Ruby Castillo – 7438 Toucan – Billing Dispute**

Customer did not show however, the Board discussed the billing in question and determined that the owner Castillo, is responsible for the current bill.

5b. **Consider Fee Proposal from Quad Knoph, Inc. for 1,2,3 TCP Mitigation Project – Lee Fremming, District Engineer**

District Engineer, Lee Fremming presented the Board with three (3) different components for the Board to consider which would be the most economical and effective component to use. The Board will study the different components and make a decision at the August 6th meeting.

7/16/2020

6. **Administrative**

6a. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia updated the Board on the parking structure for the jet truck stating that the cement will be poured sometime next week. Asphalt estimates to resurface all of the repairs for the past year have not been received yet. Atwater True-up will be discussed at the next Board meeting on August 6th. Standby fee was briefly discussed but no decision to change anything at this time.

6b. **COVID 19 Discussion and Revised Work Schedule**

The Board discussed changes that need to be made in the District office due to COVID exposure.

MOTION made by George Starling to keep District lobby hours from 11:00am to 2:00pm until further notice. Seconded by Jose Martinez. All in favor.

MOTION made by Michelle Allison to keep District office hours for staff from 10:30am to 2:30pm until the end of August 2020. Seconded by Jose Martinez. All in favor.

7. **Approve Minutes 06/18/2020**

MOTION made by Jose Martinez to approve minutes for 06/18/2020. Seconded by George Starling. All in favor.


8. **Approve Bills – Schedules A & B**

MOTION made George Starling to approve the bills schedules A & B. Seconded by Jose Martinez. All in favor.

Board President, Carol Bonin adjourned regular session at 5:50pm.



Board President



Board Secretary



Date Approved