

WINTON WATER AND SANITARY DISTRICT
6951 N. WINTON WAY
WINTON, CA 95388

MINUTES
REGULAR MEETING
NOVEMBER 18, 2021

1. Board President Michelle Allison called the meeting to order at 5:05pm.
2. Roll Call of Directors:
George Starling, Carol Bonin, Will Glaser, Michelle Allison, Jose Martinez
3. Also in attendance: Georgina "Sam" Bos, Board Secretary, Jennifer Caldera, Office Supervisor and Carlos Valencia, Maintenance Supervisor
4. **Members of the Audience Not Listed On Agenda**

Steve Maxey, Deputy Director, Planning for Merced County gave an update on where the County is as far as granting new permits for new wells. Maxey stressed that now is a good time to apply for a permit for a new well if the District is interested in putting another well in.

5. **Placed On the Agenda**

5a. **Gwendy MacKessy – Insurance Renewal**

Gwendy Mackessy presented the Board with a new proposal for group insurance coverage.

MOTION made by George Starling to accept the new proposal for group insurance. Seconded by Will Glaser. All in favor.

5b. **Adam Conour – School House Property**

Adam Conour is trying to purchase the School House property for low income housing. Mr. Conour proposed to the Board to forgive the lien against the property so that he can purchase and develop low income housing. Director's Martinez and Bonin both agreed that the current owner needs to take care of the existing lien.

Mr. Conour proposed that the Board release the lien contingent upon if he is allowed to purchase the property.

MOTION made by George Starling to provide a letter to Adam Conour that Winton Water and Sanitary District will release the lien on the School House property contingent that Mr. Conour is able to purchase the property. Seconded by Will Glaser. YAYS: STARLING, GLASER, ALLISON, NAYS: BONIN, MARTINEZ.

5c. **Consider Awarding the Contract for the Construction of Well 18**

MOTION made by George Starling to award the contract to NorCal for the construction of Well 18. Seconded by Carol Bonin. All in favor.

6. **Administrative**

6a. **Office Staff Pay Scale – Jennifer Caldera, Office Supervisor**

The Board reviewed the proposed office staff pay scale and upon review discovered that Office Supervisor, Jennifer Caldera be moved to step 3 of the Office Supervisor pay.

MOTION made by George Starling by to move Office Supervisor, Jennifer Caldera to Sept 3 of the proposed Office Supervisor pay scale effective immediately. Seconded by Will Glaser. AYES: STARLING, GLASER, MARTINEZ, ALLISON. OPPOSED: BONIN.

The Board will revisit this subject in January 2022.

6b. **Maintenance Report – Carlos Valencia, Maintenance Supervisor**

Maintenance Supervisor, Carlos Valencia mentioned a problem driveway at 6639 Rex as he is not sure who is responsible for the disturbance of the meter. Valencia believes that WWSD did some work that this address a number of years ago and it wasn't done properly. Valencia is asking the Board for guidance as to fixing this problem.

Valencia reported that the jet truck is fixed and back at the yard. The cost was around \$21,000.00, Walnut lift has had some issues.

6c. **New Hire Update**

Valencia stated that he has two new hires coming on board on November 19, 2021.

7. **Approve Minutes 10/21/2021**

MOTION made by Jose Martinez to approve minutes for 10/21/2021. Seconded by Carol Bonin. All in favor.

8. Approve Bills – Schedules A & B

MOTION made by Will Glaser to approve the bills schedules A & B. Seconded by Carol Bonin. All in favor.

Board President, Michelle Allison adjourned regular session at 6:45pm.



Board President



Board Secretary

12/2/21
Date Approved