

WINTON WATER AND SANITARY DISTRICT  
6951 N. WINTON WAY  
WINTON, CA 95388

MINUTES  
REGULAR MEETING  
JANUARY 6, 2022

1. Acting Board President Michelle Allison called the meeting to order at 5:00pm until the arrival of Board President George Starling at 5:15pm.
2. Roll Call of Directors:  
George Starling, Carol Bonin, Will Glaser, Michelle Allison, Jose Martinez
3. Also in attendance: Georgina "Sam" Bos, Board Secretary, Carlos Valencia, Maintenance Supervisor and Lee Fremming, District Engineer

4. **Members of the Audience Not Listed On Agenda**

NONE

5. **Placed On the Agenda**

5a. **Marsha McKenney – Deposit Dispute and NSF Fees**

District Bookkeeper, Timmi Rodriguez stated that on December 27, 2021 the District office received notice from Westamerica bank that user fees Ms. McKenney authorized from her bank was on a closed account. District policy is once received a NSF a deposit is required if none on file and all NSF fees must be paid. Ms. McKenney stated that she was not at fault as her purse had been stolen and she had to close her account, however, neglected to inform the District of the situation.

**MOTION made by Carol Bonin to notify Ms. McKenney by certified letter that she will have to pay a deposit in the amount of \$500.00 and NSF fees in the amount of \$50.00 payable within 60 days. Seconded by Jose Martinez. All in favor.**

5b. **Consider Selecting a Geotechnical Firm to Drill Seven Borings Along The Transmission Line Route and Prepare Boring Logs – Lee Fremming, District Engineer.**

**MOTION made by Will Glaser to award Kleinfelder as the Geotechnical firm. Seconded by Michelle Allison. All in favor.**

01/06/2022

**5c. Winn Ranch Request for Can and Will Serve Water and Sewer Connections, Kyla Mikkelsen, P.E. North Star Engineering Group, Inc.**

**MOTION made by Will Glaser to approve 145 water and sewer connections for Winn Ranch contingent upon more water available to be pumped by Winton Water and Sanitary District. Seconded by Michelle Allison. All in favor.**

**6. Administrative**

**6a. Shut Off Notices for Non-payment**

Bookkeeper, Timmi Rodriguez explained the new shut off regulations from the state.

**6b. Appointment of Personnel Committee – Board President**

Board President, George Starling appointed Will Glaser and Michelle Allison as personnel committee and Carol Bonin as an alternate.

**7. Approve Minutes 12/16/2021**

**MOTION made by Will Glaser to approve minutes for 12/16/2021. Seconded by Carol Bonin. All in favor.**

**8. Approve Bills – Schedules A & B**


**MOTION made by Carol Bonin to approve the bills schedules A & B. Seconded by Will Glaser. All in favor.**

**MOTION made by Carol Bonin to add to emergency issue COVID. Seconded by Michelle Allison. All in favor.**

**MOTION made by Michelle Allison to go to COVID schedule effective January 7, 2021. Seconded by Jose Martinez. All in favor**

**Board President, George Starling adjourned regular session at 6:45pm.**

  
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**Board President**

  
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**Board Secretary**

1/20/22  
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**Date Approved**